



**JOHN PAUL COLLEGE**  
WITH HIM IS THE FULLNESS OF LIFE

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November 2018

Dear Parents

The policies and structures of the John Paul College Music Department are set out below. I ask that you read the following information carefully if you wish your child to participate in the Private Instrumental Program. Lessons are available on an individual basis or in a group of two students.

Payment for instrumental music lessons can be made by cash, credit card or direct debit as part of your school fee payments. Please contact the finance office on 9784 0218 if you need further information.

### **Music Tuition**

<b>1. Tuition fees for 2019</b>	<b>Individual lessons</b>	<b>\$1152</b>
	<b>Shared lessons</b>	<b>\$ 704</b>

*Music Tuition is deemed to be ongoing throughout the school year unless written notification to cease lessons is received by the College.*

### **2. Instrumental students are placed on a rotating timetable**

Students on a rotating timetable miss a different period each week (eg Week 1: Period 1, Monday; Week 2: Period 2, Monday etc). In this event, students should not miss the same period again for 7 weeks. Any student who learns two instruments will have lessons on one of the instruments outside class time. (For example, at lunch time.)

### **3. Missed academic lessons must be made up by the student**

It is the responsibility of the student to make up the material missed during an academic lesson.

#### 4. Notification to music teachers of absence from music lessons

It is the responsibility of each music student to make his/her music teacher aware at least 24 hours in advance of upcoming events that will prevent him/her from attending the lesson or rehearsal. Lessons missed due to camps, illness and official school excursions will be made up if a teacher is given adequate notice (i.e. 24 hours). Lessons cannot be made up if a student informs the teacher on the day. Lessons will not be made up if a student does not turn up for their lesson without notifying the teacher in advance.

Students have the ability to directly email their music teacher via the school network and let them know if they are unwell or have an excursion.

#### 5. Reports

Each music student is issued with a written report at the end of each semester which details his/her progress both technically and musically.

Please complete the ***Application to Learn a Musical Instrument*** if you wish your child to participate in the Private Instrumental Program in 2019. Forms should be returned to the Finance Office by Friday 7<sup>th</sup> December 2018.

Kind regards

Jacqueline Moore  
Arts Coordinator



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## Application to Learn a Musical Instrument

Student's Name: .....

Contact Telephone number .....

Please tick which instrument your child wants to learn

Voice

Piano

Drums

Guitar

Bass Guitar

I would like to purchase:

Individual Lessons (\$1152)

Shared Lessons (\$704)

*If you wish to stop music lessons, please contact the Finance Office 9784 0218.*

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Payment being made by:

Mastercard / Visa

Card Number:

Expiry Date:   /

Card Holders Name: .....

Signature: .....

Contact Phone: .....

or Direct Debit (amount added to school fee direct debit)

Parent Surname:.....	Phone:.....
Student/s Name/s .....	
Signature: .....	Date:.....