

AFL TRAINEESHIP – SPORT/PE

The AFL trainee is responsible to the Principal through the **Health/PE Learning Area and Sport department**. The position primarily focuses on the needs of and support to John Paul College teachers and students in the areas **of Physical Education and Sport**.

The trainee is expected to be work collaboratively with a team of staff from Health/PE/Sport.

Responsibilities:

- Assistance with the Year 7 and 8 Physical Education program as per directed by the Physical Education teacher
- To work with the House Captains (Years 9 and 12) regarding the loan of equipment at lunchtime and to ensure that equipment is returned.
- Organise lunchtime activities with the assistance of the Sport Coordinator and the House Captains. This would involve the organisation of the activity from start to finish, including publicity/ladder, etc.
- Ensuring the Kealy Centre and storerooms are kept in a tidy manner ready for all classes, school activities and sporting events.
- Regular and thorough inspection of all equipment used by students and teachers. Any damages reported and maintenance arranged via a Trouble Report.
- Prepare equipment for various sporting teams, ensure equipment is returned to school and make minor repairs, being responsible for team uniforms.
- Attend camps and assist teachers with supervision of students, help arrange and conduct activities.
- Attend after hours sporting events.
- Assist at various sporting events as directed, including marshalling, timekeeping, etc.
- Assist with set-up and pack up of carnivals.
- Assist with various team sports, ie. Assist coach, runner, water carrier, umpire, team manager, etc.
- Various administration duties including production of flyers for events, collation of medical forms/permission slips.
- General office duties as required.
- Other duties as directed by the Principal.

The AFL trainee should have a meeting with their supervisor once a term to discuss progress, issues and opportunities for further development.

General Work Description:

Traineeships are a 12-month training course with 2 components:

- On the job experience
- Accredited training at TAFE – Certificate III/IV in Sport and Recreation

Traineeships have been developed to provide young people with paid hands-on experience in the workforce as well as accredited TAFE training.